

## **RSE guidelines for contributors**

The *Rassegna di Studi Etiopici* publishes contributions on various academic topics (archaeology, art history, linguistics, anthropology, manuscript studies, philology, literature) related to the Horn of Africa.

**Types of contributions and length:** contributions can be Main Articles, Miscellaneous Articles, Bulletin Reports, and Book Reviews.

Main Articles must be original and should provide an innovative contribution to the discipline. They should not exceed 10,000 words (twenty-five pages). Miscellaneous Articles should not exceed 8,000 words (twenty pages). In both cases this includes text, notes, tables, graphics and references. Both Main Articles and Miscellaneous Articles should include an abstract (100 to 200 words), a set of keywords (4 to 6), and bibliographic references.

Bulletin Reports should focus on current PhD or postdoctoral research projects, archaeological surveys, international conferences, seminars, workshops, training activities, art exhibitions, and other academic events. Bulletin Reports should not exceed 1,000 words. Bulletin Reports are usually solicited by the Editorial Board, but any not requested submission of reports fitting one of the above typologies is welcome.

Book Reviews should focus on recently published books and should not exceed 3,000 words. Book Reviews are usually solicited by the Editorial Board, but any not requested submission is welcome.

Authors whose contribution risks exceeding these limits should contact the editor before submitting.

**Language:** all contributions should be provided in English (please use British rather than American spelling, e.g. “labour”, “centre”). Authors whose article is in other languages (Italian, German, French) should contact the editor before submitting. Authors not publishing in their mother tongue should have their manuscript proofread by an expert native before submission. Main Articles and Miscellaneous Articles written in languages other than English must be accompanied by the abstract and the keywords in English. Book Reviews of books written in languages other than English must be in English.

**Style:** contributions should be submitted in Microsoft Word; 12 points type in Times New Roman; standard margins; one-and-half line spacing; one extra space between paragraphs; do not indent paragraphs; emphasis and foreign words in italics (unless a sentence or longer); title and headings in bold; please try to avoid multiple layers of subheadings; footnotes (not endnotes); please give page numbers in full range with en dash (e.g. 160–62, not 160ff.); do not capitalize geographical features, personal titles, political or ecclesiastical ranks, divine or dominical pronouns; use comma before the final “and” in a list of more than two items.

**Transcription and transliteration:** text in Ethiopian writing will be published using Ethiopic Unicode font (which can be provided from the editor via email). Particular cases or special graphemes will be discussed with the authors. Transliteration of the Ethiopian writing system will follow the standards adopted by the *Encyclopaedia Aethiopica*. In particular, vowels will be transliterated as follows:

1.: ä; – 2.: u; – 3.: i; – 4.: a; – 5.: e; – 6.: ə; – 7.: o

Please note that Aləf ለ and °Ayn ዐ will be transliterated using ° and ° respectively, in Ethiopic Unicode font. Aləf ለ is not transcribed in initial position (“፳፻፲፭፻፳” and not “፳፻፲፭፻፳”). Däppa ዐ will be transliterated as ፈ (not as ፍ or ፎ). Päyt ለ will be transliterated as ፈ, with the dot above the body of the letter.

**Abbreviations:**

BC: Before Christ	e.g.: <i>exempli gratia</i>	l./ls: line/s
ca.: circa	<i>et al.</i> : <i>et alii</i>	n./ns: note/s
cent.: century	etc.: et caetera	n.d.: no date
cf.: confer	fol/fols: folio/s	no./nos: number/s
ch./chs: chapter/s	fig./s: figure/s	n.p.: no place
col./cols: column/s	Hg./Hgg.: Herausgeber	n.s.: new series
cp.: compare	Id.: <i>idem</i> (referring to the preceding author)	p./pp.: page/s
C.E.: Christian Era	<i>ibid.</i> : <i>ibidem</i> (referring to the preceding title)	pl./pls : plate
Ead.: <i>eadem</i> (referring to the preceding author)	i.e.: id est	repr.: reprint(ed)
E.C.: Ethiopic Calendar	ms./mss: manuscript/s	s.: see
ed./eds: editor/s		ser.: series
éd./éds: éditeur/s		tr.: translation
		vol./vols: volume/s

Please note that the plural of an abbreviation is “fols” and not “fols.,” “eds” and not “eds.”. No comma after “e.g.” and “i.e.”. Do not start a sentence with an abbreviation.

**Bibliographic references:** bibliographic references should be gathered at the end of the contribution (Main Article or Miscellaneous Article) according to the following examples:

Monographs:

Gaudiello, M., P.A. Yule (eds) (2017) *Mifsa Bahri: A Late Aksumite Frontier Community in the Mountains of Southern Tigray. Survey, Excavation and Analysis, 2013–16* (BAR International Series 2839). Oxford.

Uhlig, S. (1990) *Introduction to Ethiopian Palaeography* (Äthiopistische Forschungen 28). Stuttgart.

Yaqob Beyene (1990a) *Giyorgis di Saglā. Il libro del Mistero (Maṣḥafa Meṣṭir). Parte prima* (Corpus Scriptorum Christianorum 515, Scriptorum Aethiopicorum 89). Lovanii.

Articles in journals:

Conti Rossini, C. (1896) Il «Gadla Takla Haymanot» secondo la redazione waldebbana. *Accademia Nazionale dei Lincei. Classe di scienze morali, storiche e filologiche. Memorie*, ser. V, 2, 97–143.

Kinefe-Rigb Zelleke (1975) Bibliography of the Ethiopic Hagiographical Traditions. *Journal of Ethiopian Studies* 13 (2), 57–102.

Chapters in books or proceedings:

Lydall, J. (1994) Beating around the Bush, in Bahru Zewde, R. Pankhurst, Tadesse Beyene (eds), **አሥራ አንደኛው የኢትዮጵያ ጥናት ዓለም አቀፍ ጉባዔ** *Proceedings of the Eleventh International Conference of Ethiopian Studies: Addis Ababa, April 1–6 1991*, II, 205–25, Addis Ababa.

Entries in encyclopaedia:

Derat, M.-L. (2010) Säyfä Arʿəd, in S. Uhlig in cooperation with A. Bausi (ed.), *Encyclopaedia Aethiopica* 4, 568a–b. Wiesbaden.

For reviews, please record the reviewed book in abbreviated form (see Reference calls below) and provide the full bibliographic reference of the reviewed book separately.

Conti Rossini, C. (1943) Rev. De Santis, R. (1942). *Rassegna di Studi Etiopici* 3, 335–40.

Forthcoming:

Hoffmann, C., Geus, K. (forthcoming) The Cosmological Treatise in Ms. Éthiop. d'Abbadie 109 – Some remarks on the chronology, in *Proceedings of the 20<sup>th</sup> International Congress of Ethiopian Studies*.

For monographic issues of journals and for publications in which the editorial and the publishing year diverge, please provide the reference as follows:

Lusini, G. (1998–2002 [2004]) Per il testo del *Zēnā Eskender* («Storia di Alessandro»), il ms. Cerulli Et. 216 e lo *stemma codicum*. *Studi Magrebini* 26 (= C. Baffioni (ed.), *Scritti in onore di Clelia Sarnelli Cerqua*, Napoli), 147–58.

For publications in other calendars and with titles in Amharic, please give the publication date in both calendars and provide a transliteration of the title in squared brackets according to the standards used, as follows:

Heruy Wolde Selassie (1928/29 [1921 E.C.]) **ዋዜማ ፡ በማግስቱ የኢትዮጵያ ነገ ሥታት የታሪክ በዓል ለማክበር ፯** [Wazema. Bä-magəstu yä-<sup>3</sup>ityopḥəya nāgäštat yä-tarik bā<sup>c</sup>al lä-makbär]. Addis Ababa.

Publications by co-authors are cited according to the order appearing on the title page. Use *et al.* after the third co-author, followed by the remaining co-authors in squared brackets, as follows:

Raith, M., R. Hoffbauer, H. Euler, *et al.* [P.A. Yule, K. Damgaard] (2013) Archaeometric Study of the Aqaba Late Roman Period Pottery Complex and Distribution in the 1<sup>st</sup> Millennium CE. *Zeitschrift für Orient-Archäologie* 6, 318–48.

References should be arranged alphabetically and, within the same author, in chronological order (early to late). Within a single year, entries by the same author should be arranged alphabetically and indicated as *a*, *b*, etc. after the year. Please use the en-dash (–), not the hyphen (-), for page ranges and the em-dash (—) for consecutive entries by the same author. Page ranges are provided in abbreviated forms (e.g. “148–51” and not “148–151”). The place of publication should be given in its original orthography (e.g. “Roma” and not “Rome”). Squared brackets should be used to provide information missing on the publication.

**Reference calls:** reference calls to the bibliography should be provided in footnotes or into the body of the text as follows: Family name (Year: Page–Page), e.g. Conti Rossini (1896: 124–26). If the bibliographic citation is already within brackets, additional brackets should be avoided, e.g. “(Conti Rossini 1896: 124–26)”. For *id.*, *ead.* and *ibid.* see above (Abbreviations). If the editorial and the publishing year diverge, the latter should be inserted in squared brackets, e.g. Lusini (1998–2002 [2004]: 157). If the publication date is in another calendar, please give the date in the Gregorian calendar and the original date in brackets, e.g. Heruy Wolde Selassie (1928/29 [1921 E.C.]). If the publication has more than three co-authors, use *et al.* after the third co-author, e.g. Raith, Hoffbauer, Euler, *et al.* (2013). Web site URLs should be cited at the end of a citation to an online source as follows: url (last accessed date). Manuscript should be cited by city, owning institution (in the original language, also in abbreviated form), collection, official shelfmark, e.g. London, BL Orient. 534; Paris, BnF Éth. 67. If the manuscript is cited multiple times, abbreviated references can be used.

Before submitting the article the author is requested to double-check that each reference called in the text does appear in the list of references (and conversely) and that the date of publication and spelling of the author’s name are correct in both call and reference list.

**Footnote citations:** footnotes should be numbered consecutively, called in superscript at the appropriate point of the text, after punctuation marks, and presented in numerical order at the bottom of the page. Please note that acknowledgements, if any, should be placed in a note, marked by an asterisk rather than a numeral, at the bottom of the first page, and called from the author’s name or article title.

**Quotations:** quotations should be as few as possible and should not exceed one paragraph in length. Use «...» as quotation marks in text or in notes, single marks «...: '...'...» as quotations within quotations and for the English translation of foreign words, e.g. *dārsan* 'homily'.

**Figures, tables and graphs:** figures, tables and graphs captions should be submitted in a separate Word document and should not be multiplied beyond necessity. They should always be clear and unambiguous, and free from corrections. No table should require more than one page and each should carry a number, a caption and a source. Footnotes should not be attached to figures, graphs or tables; such information should be incorporated into the caption. Figures should be provided separated from the text in TIF or JPG format. They are usually published at the end of the contribution. Authors are responsible for obtaining permission to reproduce materials subject to copyright.

**Technical details of submission:** The preferred mode of submission for manuscripts is as an email attachment (Word and PDF) addressed to the editor. Normally, hard copy is not necessary. Before submission, authors are requested to reread article for sense and clarity, to catch any errors missed by spellcheck, and to check that all fonts are Unicode fonts. The editor reserves the right to decide the publication of submitted manuscripts. Manuscripts are considered only on the understanding that they are not being offered for publication elsewhere and have not already been published in any language. Manuscripts are edited by the editorial office only after a successful anonymous peer review process and to be published as PDF files on the Internet. Proofs will be sent to the contributors as a Word or PDF file and must be returned within the given deadline. The authors' institutional (or private) e-mail is added at the beginning of their Main Articles or Miscellaneous Articles. Every author will receive a PDF copy of his/her article.